



<https://www.jobzfrica.com/job/state-diamond-trader-internship/>

## State Diamond Trader: Economics / Business Management Internship

### Description

State Diamond Trader is seeking an enthusiastic and talented Economics / Business Management Intern to join our team. This internship provides an exceptional opportunity to gain hands-on experience in the diamond industry while contributing to our mission of responsible and ethical trading.

### Responsibilities

- **Market Research:** Conduct research on the global diamond industry, market trends, and competitive analysis to support strategic decision-making.
- **Data Analysis:** Analyze economic and financial data related to diamond trading, including pricing, supply and demand trends, and market dynamics.
- **Business Strategy:** Assist in developing and implementing strategies to enhance the State Diamond Trader's market position and profitability.
- **Financial Analysis:** Support financial planning and budgeting processes, including the creation of financial models and forecasts.
- **Business Development:** Collaborate with the team to identify potential growth opportunities and contribute to business development initiatives.
- **Reporting:** Prepare reports and presentations to communicate findings and recommendations to senior management.
- **Ad Hoc Tasks:** Undertake various ad hoc tasks as required by the team to support the overall mission of the State Diamond Trader.

### Qualifications

- Currently pursuing a Bachelor's or Master's degree in Economics, Business Management, or a related field.
- Strong analytical and research skills.
- Proficiency in Microsoft Office Suite, especially Excel.
- Excellent communication and presentation skills.
- Ability to work effectively in a team and adapt to a fast-paced environment.
- A strong desire to learn and contribute to responsible and ethical diamond trading practices.

### Job Benefits

- Gain practical experience in the diamond industry.
- Work with a diverse and experienced team of professionals.
- Exposure to real-world economic and business challenges.
- Mentorship and professional development opportunities.
- Competitive compensation and potential for future employment.

### Contacts

1. Prepare Your Application Materials:
  - Update your resume to include your educational background,

### Hiring organization

State Diamond Trader

### Employment Type

Intern

### Duration of employment

3 Months

### Industry

Private

### Job Location

Johannesburg, Gauteng, South Africa, 2000, Johannesburg, Gauteng, South Africa

### Working Hours

09

### Date posted

November 19, 2024

### Valid through

14.02.2028

relevant experience, and skills.

- Write a cover letter that highlights your qualifications, explains your interest in the internship, and demonstrates how your background aligns with the position.
2. Address your cover letter to the appropriate recipient, which could be the hiring manager or the HR department. If you're not sure who to address it to, you can use a generic greeting like "Dear Hiring Manager" or "To Whom It May Concern."
  3. In your cover letter, make sure to mention where you found the job listing (if applicable) and specify the position you are applying for, which is the "State Diamond Trader: Economics / Business Management Internship."
  4. Clearly and concisely express your enthusiasm for the internship opportunity and explain why you are a strong fit for the position. Highlight any relevant coursework, skills, or experiences that make you a suitable candidate.
  5. Tailor your application to align with the qualifications and responsibilities outlined in the job description. Use specific examples to showcase your abilities.
  6. Proofread both your resume and cover letter to ensure they are free from errors and well-presented.
  7. Combine your resume and cover letter into a single PDF document for submission. Ensure the file is named appropriately, such as "YourName\_SDT\_Internship\_Application.pdf."
  8. Address any additional application requirements mentioned in the job listing. This may include sending academic transcripts, references, or other documentation.
  9. Double-check the contact details provided in the job listing or the job description for the email address or method of application. Make sure you are using the correct contact information for submission.
  10. Send your application to the designated email address, following any specific application instructions provided in the job description. If no specific instructions are given, you can send your application to the email address listed in the job description or on the company's website.
  11. Wait for a confirmation of receipt. Some organizations will send an automated acknowledgment email when they receive your application. If you don't receive one, it's a good practice to follow up with a polite email to ensure your application was received.
  12. Be patient and prepared for the possibility of an interview. If you are selected for an interview, make sure to prepare by researching the company, reviewing your application materials, and practicing your interview responses.