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# SPARK Schools Internship Program 2026/27 Apply Now

**Hiring organization**
SPARK Schools

**Employment Type**
Intern

**Duration of employment**
3 Months

**Industry**
Private

**Job Location**
Johannesburg, Gauteng, South Africa, 2000, Johannesburg, Gauteng, South Africa

**Working Hours**
9

**Date posted**
November 8, 2026

**Valid through**
14.02.2028

## Description

SPARK Schools, a leading network of private schools in South Africa, is seeking talented and enthusiastic individuals to join our Internship Program. This program offers a unique opportunity to gain hands-on experience and contribute to our mission of providing quality education to children in underserved communities. As an intern at SPARK Schools, you will work closely with experienced professionals, engage in meaningful projects, and develop valuable skills for your future career. This internship is designed to provide practical exposure to various areas within our organization, including education, operations, marketing, and administration.

## Responsibilities

- Collaborate with experienced professionals to support the day-to-day operations of the school.
- Assist teachers in classroom activities, including lesson planning, student engagement, and assessments.
- Contribute to the development and implementation of educational programs and initiatives.
- Support administrative tasks, such as data entry, record keeping, and filing.
- Conduct research and analysis on relevant topics to inform decision-making and strategy.
- Assist in organizing and coordinating school events, workshops, and extracurricular activities.
- Collaborate with the marketing team to create engaging content for social media platforms and other communication channels.
- Contribute to the development and execution of marketing campaigns to promote SPARK Schools.
- Provide support in the recruitment and selection process of new staff members.
- Assist with various projects and tasks as assigned by the internship supervisor.

## Qualifications

- Currently pursuing a degree or recently graduated in education, business administration, marketing, or a related field.
- Passion for education and a commitment to improving educational opportunities for all children.
- Excellent communication and interpersonal skills.
- Strong organizational and time management abilities.
- Proactive and eager to learn new skills and take on new challenges.
- Proficiency in Microsoft Office suite (Word, Excel, PowerPoint).
- Familiarity with social media platforms and digital marketing strategies is a plus.
- Ability to work independently as well as in a team environment.
- Flexibility and adaptability to work in a fast-paced, dynamic organization.

**Job Benefits**

- Gain practical experience and develop skills in various areas of education and school operations.
- Collaborate with a team of passionate professionals who are dedicated to transforming education.
- Access mentorship and guidance from experienced staff members.
- Networking opportunities with professionals in the education sector.
- Earn a competitive stipend or compensation package.
- Potential for future employment or advancement within SPARK Schools.
- Make a positive impact on the lives of children in underserved communities.

**Contacts**

To apply for the SPARK Schools Internship Program, please follow these steps:

- Prepare your application documents: Update your resume to include your education, relevant work experience (if any), skills, and any other information that showcases your qualifications for the internship. Additionally, write a cover letter explaining your interest in the program, your motivations for joining SPARK Schools, and how you believe the internship will contribute to your professional growth.
- Visit the SPARK Schools website: Go to the official SPARK Schools website (www.sparkschools.co.za) and navigate to the “Careers” or “Join Us” section. Look for information about the internship program and any specific instructions for applications.
- Review the internship details: Familiarize yourself with the internship description, requirements, and any additional information provided on the website. Ensure that you meet the eligibility criteria and that the internship aligns with your interests and career goals.
- Complete the online application: If an online application portal is available on the website, click on the appropriate link to access it. Fill out all the required fields in the application form, including personal details, educational background, work experience, and contact information. Attach your updated resume, cover letter, and any other requested documents.
- Double-check your application: Before submitting your application, review all the information you have provided to ensure accuracy and completeness. Proofread your resume and cover letter for any errors or typos. It may be helpful to have someone else review your application as well.
- Submit your application: Once you are confident that your application is complete and accurate, click the “Submit” or “Apply” button to send it electronically. You may receive a confirmation message or email indicating that your application has been received.
- Follow up if necessary: If you haven’t received any communication from SPARK Schools within a reasonable time frame, you may consider following up on your application. Contact the organization’s HR department or the designated contact person mentioned on the website to inquire about the status of your application.