



<https://www.jobzfrica.com/job/sassa-internship/>

## SASSA Internship Program 2025/26 New Hiring

### Description

SASSA offers internship opportunities to young, talented individuals who are passionate about making a positive impact on society. The SASSA Internship Program is designed to provide practical work experience, mentorship, and skills development to interns in various disciplines related to social services, administration, finance, information technology, and more.

As an intern at SASSA, you will have the opportunity to work closely with experienced professionals, gain valuable insights into the operations of a government agency, and contribute to meaningful projects and initiatives that directly impact the lives of South African citizens.

### Responsibilities

- Support and assist with day-to-day administrative tasks within the assigned department.
- Conduct research and gather information relevant to the department's activities and projects.
- Assist in the development and implementation of social programs and initiatives.
- Provide support in data analysis, reporting, and documentation of relevant information.
- Collaborate with team members to ensure effective communication and coordination.
- Attend meetings, workshops, and training sessions to enhance knowledge and skills.
- Adhere to SASSA's policies, procedures, and guidelines.
- Contribute ideas and suggestions for process improvement and innovation within the department.
- Perform any other duties as assigned by the supervisor or manager.

### Qualifications

- Be a South African citizen.
- Have completed a relevant qualification (e.g., degree or diploma) in a field related to the internship opportunity.
- Be unemployed and have no prior work experience in the field of application.
- Possess strong communication, interpersonal, and teamwork skills.
- Have the ability to work independently and take initiative when required.
- Demonstrate a genuine interest in social development and a desire to contribute to the well-being of vulnerable communities.
- Proficient computer skills and familiarity with relevant software applications.
- Possess excellent organizational and time management abilities.

### Job Benefits

- **Practical Work Experience:** Interns will have the opportunity to gain valuable hands-on experience in their chosen field of study. This practical experience

**Hiring organization**  
SASSA

**Employment Type**  
Intern

**Duration of employment**  
3 Months

**Industry**  
Govt

**Job Location**  
Kimberley, Northern Cape, South Africa, 8301, Kimberley, Northern Cape, South Africa

**Working Hours**  
09

**Date posted**  
December 5, 2024

**Valid through**  
14.02.2028

can enhance their resumes and increase their employability in the future.

- **Mentorship and Guidance:** Interns often receive guidance and mentorship from experienced professionals within the agency. This mentorship can provide valuable insights, career advice, and support in their professional development.
- **Skill Development:** Interns can acquire and enhance various skills related to their field of study and the specific tasks assigned to them during the internship. This may include technical skills, communication skills, problem-solving skills, and teamwork.
- **Networking Opportunities:** Internships allow interns to build professional networks and connections within the organization and the broader industry. Networking can lead to future job opportunities and references.
- **Exposure to Government Operations:** Interns gain exposure to the inner workings of a government agency like SASSA. They can learn about the policies, programs, and services provided by SASSA, as well as the challenges and opportunities in the social security sector.
- **Contribution to Social Impact:** Working with SASSA provides interns with an opportunity to make a positive impact on society. By assisting in the development and implementation of social programs and initiatives, interns contribute to the well-being and empowerment of vulnerable individuals and communities.
- **Stipend or Allowance:** Interns in the SASSA Internship Program typically receive a monthly stipend or allowance. This financial support helps cover their living expenses during the internship period.

## **Contacts**

To apply for a SASSA internship, interested candidates should visit the official SASSA website or other designated platforms where internship opportunities are advertised. Applications will generally require the submission of a comprehensive CV, certified copies of qualifications, and a motivation letter. Shortlisted candidates will be contacted for further assessment and selection processes.