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## FASSET Internships 2025/26 Apply Online

### Description

FASSET is seeking motivated and talented individuals to join our internship program in the field of Finance and Accounting. This internship opportunity is designed to provide hands-on experience, exposure to real-world scenarios, and mentorship to aspiring professionals in the finance and accounting domain.

### Responsibilities

1. **Financial Analysis:**
  - Assist in analyzing financial data to provide insights and recommendations.
  - Support the preparation of financial reports and presentations.
2. **Accounting Support:**
  - Work closely with the accounting team to gain practical experience in financial transactions and reconciliations.
  - Contribute to the month-end and year-end closing processes.
3. **Data Management:**
  - Organize and maintain financial records.
  - Assist in data entry and validation processes.
4. **Compliance Assistance:**
  - Learn and apply knowledge of financial regulations and compliance standards.
  - Assist in ensuring adherence to statutory requirements.
5. **Professional Development:**
  - Participate in training sessions and workshops to enhance technical and soft skills.
  - Engage with mentors to receive guidance and career advice.

### Qualifications

- Currently enrolled in a Bachelor's or Master's program in Finance, Accounting, or a related field.
- Strong analytical skills and attention to detail.
- Good understanding of financial principles and accounting concepts.
- Excellent communication and interpersonal skills.
- Proficient in Microsoft Office Suite, particularly Excel.

### Job Benefits

- Hands-on experience in the finance and accounting industry.
- Exposure to a professional work environment.
- Mentorship and guidance from industry experts.
- Networking opportunities within the finance sector.
- Potential for career advancement within FASSET.

### Contacts

1. **Prepare Your Documents:**

**Hiring organization**  
FASSET

**Employment Type**  
Intern

**Duration of employment**  
3 Months

**Industry**  
Government Relations

**Job Location**  
Randburg, Gauteng, South Africa,  
2194, Randburg, Gauteng, South Africa

**Working Hours**  
09

**Date posted**  
January 9, 2025

**Valid through**  
14.02.2028

- Update your resume, ensuring it includes your educational background, relevant coursework, and any previous experience.
  - Write a compelling cover letter expressing your interest in the FASSET Internship and explaining how your skills align with the position.
- 2. Compile Academic Transcripts:**
- Gather copies of your academic transcripts, showcasing your academic achievements in Finance, Accounting, or a related field.
- 3. Application Email:**
- Compose an email with the following details:
    - Subject: FASSET Internship Application – [Your Full Name]
    - Attach your resume, cover letter, and academic transcripts as PDF files.
- 4. Cover Letter:**
- In your cover letter, briefly introduce yourself, stating your current academic status, and expressing your enthusiasm for the FASSET Internship.
  - Highlight relevant skills, coursework, or projects that make you a suitable candidate.
  - Explain why you are interested in pursuing an internship with FASSET and how it aligns with your career goals.
- 5. Resume:**
- Provide a detailed resume outlining your education, relevant coursework, and any experience in finance or accounting.
  - Include information about extracurricular activities, certifications, or achievements that demonstrate your commitment and skills.
- 6. Academic Transcripts:**
- Attach copies of your academic transcripts, showcasing your academic performance.