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City of Cape Town: Graduate Internships 2026/27 Latest Opportunities

Description

We are seeking highly motivated and ambitious graduates to join our dynamic team through our Graduate Internship Program. This program is designed to provide recent graduates with hands-on experience, mentorship, and professional development opportunities in various departments across the City of Cape Town.

Responsibilities

- Collaborate with experienced professionals on departmental projects and initiatives.
- Conduct research, analyze data, and provide insights to support decision-making processes.
- Assist in the development and implementation of policies, programs, and services.
- Participate in meetings, workshops, and training sessions to enhance skills and knowledge.
- Contribute to the achievement of departmental goals and objectives through proactive involvement.

Qualifications

- Bachelor's or Master's degree in a relevant field (e.g., Public Administration, Urban Planning, Engineering, Environmental Science, Social Sciences, etc.).
- Strong academic record with a passion for public service and community development.
- Excellent communication, interpersonal, and problem-solving skills.
- Ability to work independently and collaboratively in a fast-paced environment.
- Proficiency in Microsoft Office Suite and other relevant software applications.
- Prior internship or volunteer experience is an asset but not required.

Job Benefits

- Hands-on experience in a professional work environment.
- Mentorship and guidance from experienced professionals.
- Networking opportunities with peers and industry professionals.
- Professional development workshops and training sessions.
- Potential for future employment opportunities within the City of Cape Town.

Contacts

To apply for the Graduate Internship Program, please submit the following documents:

- Updated resume/CV
- Cover letter outlining your interest in the program and relevant qualifications

Hiring organization

City of Cape Town

Employment Type

Intern

Duration of employment

3 Months

Industry

Government Administration

Job Location

Cape Town, Western Cape, South Africa, 8000, Cape Town, Western Cape, South Africa

Working Hours

09

Date posted

December 11, 2024

Valid through

14.02.2028

- Copies of academic transcripts
- Letters of recommendation (optional) Applications should be sent via email.

Join us at the City of Cape Town and make a difference in shaping the future of our city! We look forward to welcoming talented graduates who are passionate about contributing to positive change.