



<https://www.jobzfrica.com/job/city-of-cape-town-graduate-internships/>

## City of Cape Town: Graduate Internships 2025/26 Latest Opportunities

### Description

We are seeking highly motivated and ambitious graduates to join our dynamic team through our Graduate Internship Program. This program is designed to provide recent graduates with hands-on experience, mentorship, and professional development opportunities in various departments across the City of Cape Town.

### Responsibilities

- Collaborate with experienced professionals on departmental projects and initiatives.
- Conduct research, analyze data, and provide insights to support decision-making processes.
- Assist in the development and implementation of policies, programs, and services.
- Participate in meetings, workshops, and training sessions to enhance skills and knowledge.
- Contribute to the achievement of departmental goals and objectives through proactive involvement.

### Qualifications

- Bachelor's or Master's degree in a relevant field (e.g., Public Administration, Urban Planning, Engineering, Environmental Science, Social Sciences, etc.).
- Strong academic record with a passion for public service and community development.
- Excellent communication, interpersonal, and problem-solving skills.
- Ability to work independently and collaboratively in a fast-paced environment.
- Proficiency in Microsoft Office Suite and other relevant software applications.
- Prior internship or volunteer experience is an asset but not required.

### Job Benefits

- Hands-on experience in a professional work environment.
- Mentorship and guidance from experienced professionals.
- Networking opportunities with peers and industry professionals.
- Professional development workshops and training sessions.
- Potential for future employment opportunities within the City of Cape Town.

### Contacts

To apply for the Graduate Internship Program, please submit the following documents:

- Updated resume/CV
- Cover letter outlining your interest in the program and relevant qualifications

### Hiring organization

City of Cape Town

### Employment Type

Intern

### Duration of employment

3 Months

### Industry

Government Administration

### Job Location

Cape Town, Western Cape, South Africa, 8000, Cape Town, Western Cape, South Africa

### Working Hours

09

### Date posted

December 11, 2024

### Valid through

14.02.2028

- Copies of academic transcripts
- Letters of recommendation (optional) Applications should be sent via email.

Join us at the City of Cape Town and make a difference in shaping the future of our city! We look forward to welcoming talented graduates who are passionate about contributing to positive change.