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## Centre for Development and Enterprise (CDE): Research Intern 2025/26 New Hiring

### Description

We are currently seeking a dynamic and passionate Research Intern to join our team. This internship offers a unique opportunity for individuals interested in gaining hands-on experience in policy research, data analysis, and contributing to impactful initiatives aimed at fostering sustainable development.

### Responsibilities

- Conduct research on various economic, social, and policy-related topics under the guidance of senior researchers.
- Assist in collecting, organizing, and analyzing data using qualitative and quantitative research methods.
- Contribute to the development of reports, policy briefs, and presentations based on research findings.
- Support in literature reviews, data interpretation, and synthesis of information from diverse sources.
- Collaborate with team members to brainstorm ideas, participate in discussions, and contribute to ongoing projects.
- Stay updated with relevant literature, policy developments, and emerging trends in assigned research areas.

### Qualifications

- Currently pursuing or recently completed a Bachelor's or Master's degree in Economics, Public Policy, Development Studies, or related fields.
- Strong analytical skills with the ability to interpret and summarize complex information.
- Proficiency in quantitative and qualitative research methodologies.
- Excellent written and verbal communication skills.
- Ability to work both independently and collaboratively in a fast-paced environment.
- Proficiency in MS Office Suite; experience with statistical software is a plus.
- A keen interest in socio-economic development and public policy issues in South Africa.

### Job Benefits

- **Professional Development:** Gain hands-on experience in policy research, data analysis, and report writing under the guidance of experienced researchers and experts in the field. Access mentorship opportunities to enhance your skills and knowledge in socio-economic development and public policy.
- **Networking Opportunities:** Engage with influential figures, policymakers, and industry experts. Build valuable connections that can be instrumental in future career endeavors within the field of development and policy-making.
- **Exposure to Impactful Projects:** Contribute to meaningful and impactful research initiatives aimed at addressing critical socio-economic challenges

### Hiring organization

Centre for Development and Enterprise

### Employment Type

Intern

### Duration of employment

3 Months

### Industry

Public Policy Offices

### Job Location

Johannesburg, Gauteng, South Africa, 2000, Johannesburg, Gauteng, South Africa

### Working Hours

09

### Date posted

January 8, 2025

### Valid through

14.02.2028

facing South Africa. Your contributions will directly contribute to shaping policies and fostering sustainable development.

- **Flexible Work Environment:** Experience a flexible and collaborative work culture that encourages creativity, innovation, and diverse perspectives. Whether working on-site or remotely, you'll have the opportunity to contribute to projects that align with your interests and strengths.
- **Learning and Skill Enhancement:** Develop and refine crucial research and analytical skills by working on real-world projects. Gain proficiency in using various research methodologies, data analysis tools, and statistical software, enhancing your marketability in the field.
- **Potential for Stipends or Allowances:** While this internship is unpaid, stipends or allowances may be provided based on the organization's policy or funding availability. The specific terms will be communicated during the selection process.
- **Reference and Recommendation:** Perform well during the internship, and you may receive a reference letter or recommendation based on your contributions and commitment to the projects, which can be invaluable for future job applications or academic pursuits.
- **Contribution to Societal Change:** Be part of a team that actively seeks solutions for societal challenges. Your work will contribute directly to shaping policies and strategies that can positively impact communities and the nation's overall development.

## Contacts

1. **Review the Job Description:** Carefully read through the job description to ensure your qualifications and interests align with the position's requirements and responsibilities.
2. **Prepare Your Application Materials:** Gather the necessary application materials, including:
  - Updated Resume/CV highlighting your educational background, relevant coursework, skills, and any prior research or relevant experience.
  - A Cover Letter: Tailor your cover letter to showcase your passion for socio-economic development, your interest in policy research, and how your skills and experiences align with the internship role at CDE.
3. **Submit Your Application:** Send your application materials via the preferred method specified in the job posting. This could be through an online application portal, email, or by post. Ensure your application reaches the designated contact person or department responsible for hiring.
4. **Follow Application Instructions:** Pay close attention to any specific instructions provided in the job posting. This may include mentioning the position title in the subject line of the email, attaching documents in a specific format (PDF, Word, etc.), or including additional information as requested.
5. **Highlight Your Fit:** Emphasize how your academic background, skills, and interests align with CDE's mission and the goals outlined in the job description. Showcase any relevant research projects, coursework, or experiences that demonstrate your suitability for the position.
6. **Proofread and Edit:** Before submitting your application, carefully proofread all documents for grammar, spelling, and clarity. Ensure they effectively communicate your qualifications and enthusiasm for the internship opportunity.
7. **Follow-Up:** If you haven't received a confirmation of receipt within a reasonable time frame, consider sending a polite follow-up email to confirm that your application materials were received.

8. **Interview Preparation:** If selected for an interview, prepare by researching the Centre for Development and Enterprise, reviewing your application materials, and being ready to discuss how your skills and experiences make you a strong candidate for the internship.