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CashBuild: YES Programme 2026/27 Apply Online

Hiring organization
CashBuild

Employment Type
Intern

Duration of employment
3 Months

Industry
Retail

Job Location
Johannesburg, Gauteng, South Africa, 2000, Johannesburg, Gauteng, South Africa

Working Hours
09

Date posted
November 5, 2026

Valid through
14.02.2028

Description

CashBuild is seeking a dynamic and motivated individual to join our team as a YES Programme Coordinator. The YES Programme (Youth Employment Service) is an initiative aimed at empowering young individuals by providing them with opportunities for skills development and employment. As a YES Programme Coordinator, you will play a vital role in implementing and managing this initiative within our organization.

Responsibilities

- **Programme Implementation:** Lead the implementation of the YES Programme within CashBuild, including designing and executing strategies to recruit, train, and place young individuals in suitable roles within the company.
- **Partnership Development:** Establish and maintain partnerships with educational institutions, government agencies, non-profit organizations, and other stakeholders to support the objectives of the YES Programme.
- **Recruitment and Selection:** Oversee the recruitment and selection process for YES Programme participants, ensuring fairness, transparency, and compliance with relevant regulations.
- **Training and Development:** Coordinate training and development activities for YES Programme participants, including orientation sessions, skills training, and mentorship programmes.
- **Placement and Monitoring:** Facilitate the placement of YES Programme participants in various departments within CashBuild, monitor their progress, and provide support as needed to ensure successful integration into the workforce.
- **Data Management and Reporting:** Maintain accurate records of YES Programme activities, including participant data, training outcomes, and employment statistics. Prepare regular reports for internal stakeholders and external partners as required.
- **Programme Evaluation:** Conduct ongoing evaluation and assessment of the YES Programme to measure its impact, identify areas for improvement, and make recommendations for future iterations.

Qualifications

- Bachelor’s degree in Human Resources, Business Administration, Social Sciences, or a related field.
- Proven experience in project management, youth development, or related fields.
- Strong interpersonal and communication skills, with the ability to engage effectively with diverse stakeholders.
- Excellent organizational skills and attention to detail.
- Knowledge of relevant legislation and regulations governing youth employment initiatives.

- Ability to work independently and as part of a team in a fast-paced environment.
- Proficiency in Microsoft Office Suite and data management systems.

Job Benefits

- Competitive salary
- Comprehensive benefits package
- Opportunities for professional development and advancement
- A supportive and inclusive work environment

Contacts

1. **Prepare Your Application Materials:**
    - Update your resume/CV to highlight relevant experience, skills, and qualifications.
    - Write a compelling cover letter expressing your interest in the position and why you believe you are the ideal candidate.
2. **Submit Your Application:**
    - Send an email with the subject line: “Application for YES Programme Coordinator Position – [Your Name].”
    - Attach your resume/CV and cover letter to the email as PDF or Word documents.
3. **Application Review:**
    - Our HR team will review your application to assess your qualifications and suitability for the position.
    - Shortlisted candidates will be contacted for further assessment or interviews.
4. **Interview Process:**
    - If selected for an interview, you will be contacted via email or phone to schedule a convenient time.
    - Interviews may be conducted in-person, via video conference, or over the phone, depending on the circumstances.
5. **Assessment and Selection:**
    - During the interview process, you may be asked to complete additional assessments or tasks to evaluate your skills and capabilities.
    - Final selection decisions will be made based on merit, experience, and alignment with the requirements of the role.
6. **Offer of Employment:**
    - If successful, you will receive a formal offer of employment from CashBuild outlining the terms and conditions of your employment.
    - Upon acceptance of the offer, arrangements will be made for your onboarding and induction into the organization.
7. **Feedback:**
    - We value all applicants and strive to provide constructive feedback whenever possible.
    - If you are not selected for the position, you may request feedback on your application to help improve future opportunities.